

#### We are here to help you navigate the Tempe PRE program.

Please contact us for assistance 480-858-7735 Pre-k@tempe.gov

**JULY 2020** 

#### Registration

Remember that you MUST register your child at the district to secure their place in the program.

**NEW CHILDREN:** Complete the school registration packet and bring it to the district before July 9, with your ID, child's birth certificate, immunization records, proof of address and the blue card that you sent to us.

#### **RETURNING CHILDREN:**

For children moving from Kyrene de los Niños, complete the registration at the Tempe district office as a new child.

For children switching between Tempe schools, most of the documentation will be transferred but you need to complete a registration form at the district.

For children returning to the same school, no further registration is required.

District is open for registration 7:30am - 4pm Monday - Thursday



### Welcome to Tempe PRE!

On behalf of the staff at the City of Tempe Human Services Department, Tempe PRE, and the staff of the Tempe Elementary School District, we would like to warmly welcome you to the Tempe PRE family! We are looking forward to a great year with you and your child as we learn and grow together.

We will be communicating with you regularly through email so please check your messages often to make sure you are up to date and informed. We also welcome any questions or feedback you might have and you can reach the Tempe PRE staff at 480-858-7735 or at Pre-k@tempe.gov.

Leslie Totten (Supervisor)



Catalina Rodriguez (Coordinator)



#### **TEMPE PRE Information**

#### **Nutrition Services**



Healthy meals are served daily and are available to all children as an important part of the school day. Well-balanced breakfast, lunch and snacks are a regular part of our day and are FREE to all enrolled children. If your child has a food allergy or sensitivities, please notify your child's teacher so modifications can be made.



# Tuition Payments

Tuition paying families will begin paying for school on July 1<sup>st</sup>. Tuition is paid one month in advance and is due on the 1st of every month for the following month's program. Payments may be made online or by cashier's check/money order. No personal checks will be accepted for payment. You will receive an email notification and instructions for payment once we transition to the new system.

### **Important Tempe PRE Updates**

As we begin preparing for the upcoming school year, we want to provide you with regular updates on how we will be supporting the health and safety of our preschool students and their families. The following are some updates on how Tempe PRE will be responding to the COVID-19 situation.

- Preschool Task Force: Tempe PRE staff, Tempe Elementary District staff, select teachers, assistants
  and school principals will be meeting as a group to establish health and safety procedures for our
  preschool classrooms so we are consistent and in support of the CDC and state guidelines regarding
  COVID-19.
- **School Start Date**: We are anticipating that all Tempe Elementary schools will begin on Monday, August 3<sup>rd</sup>. School start times may be adjusted to support staggered schedules for K-5 and we will be working with school principals to determine the best start times for preschool.
- Classroom Staff and Ratios: All Tempe PRE classrooms will have no more than 18 children with at least 2 adults at all times. We will continue to support work in small groups so children will have individualized learning and limited large group exposure.
- **Playground**: Children will have the opportunity to play outdoors as weather allows in the open field areas of the playground. All outdoor play equipment and toys used by the children will be regularly sanitized.
- Lunches & personal items: Children will eat in their classrooms as possible, based on each school campus procedures. Lunches brought from home must be in a disposable bag with all disposable containers. No backpacks or personal items, other than a change of clothes for accidents; Blankets for nap time will be sent home weekly for laundering.
- Face masks: All adult teaching teams will be wearing face masks during the day; we have not yet determined if preschool children will be required to wear masks but will communicate this as soon as a final determination has been made.
- Check in and Check out: All children will be signed in and out of class outside of the classroom to avoid too many individuals entering and exiting the classroom, we will identify appropriate spacing during this time as well. We will continue to require handwashing when the children enter the classroom, so children begin the day clean, healthy and safe!

We appreciate your continued patience during this time as we figure out the simplest and safest ways to support you and your children in our Tempe PRE program. Please contact our office if you have any additional questions.

## Tempe Elementary District School begins Monday, August 3<sup>rd</sup>

Check with your school campus for specific time details

Please check on a regular basis as the district will communicate all calendar updates this way or through the district website: https://www.tempeschools.org/